



# NAZARENE BIBLE COLLEGE

## 2009-2010 MODEL SYLLABI

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<u>BIB-1013</u>	Introduction to the Old Testament
<u>BIB-1023</u>	Introduction to the New Testament
<u>BIB-2003</u>	Biblical Interpretation
<u>BIB-2013</u>	Pentateuch
<u>BIB-2033</u>	New Testament Gospels
<u>BIB-3013</u>	Hebrew Prophets
<u>BIB-3053</u>	Pauline Epistles
<u>BIB-3063</u>	Book of Acts
<u>BIB-3123</u>	Old Testament Historical Books
<u>CEM-2003</u>	Introduction to Christian Educational Ministries
<u>CEM-2113</u>	Foundations for Christian Educational Ministries
<u>CEM-3113</u>	Children's Ministries
<u>CEM-3123</u>	Youth Ministries
<u>CEM-3133</u>	Adult Ministries
<u>CEM-4113</u>	Multiple Staff and Team Ministries
<u>CEM-4133</u>	Leadership of Christian Educational Ministries
<u>ENG-1013</u>	English Composition I
<u>HIS-2013</u>	The Western World in Ancient and Medieval Times
<u>HIS-2023</u>	The Western World and the Emerging Modern Society
<u>MUS-1143</u>	Music Ministries I – Introduction
<u>MUS-1153</u>	Music Ministries II – Leadership and Development
<u>MUS-3111</u>	Sight Singing and Ear Training
<u>MUS-4053</u>	Music Ministries III – Administration and Community Outreach
<u>OTR-2013</u>	Global Evangelism
<u>OTR-4013</u>	Developing a Missional Church

<a href="#"><u>OTR-4053</u></a>	Urban Ministry
<a href="#"><u>PAS-1013</u></a>	Introduction to Christian Service
<a href="#"><u>PAS-1023</u></a>	Spiritual Formation
<a href="#"><u>PAS-2013</u></a>	The Practice of Christian Ministry
<a href="#"><u>PAS-2023</u></a>	History & Polity of the Church of the Nazarene
<a href="#"><u>PAS-3023</u></a>	Pastoral Care and Counseling
<a href="#"><u>PAS-3033</u></a>	Christian Preaching I
<a href="#"><u>PAS-3043</u></a>	Christian Preaching II
<a href="#"><u>PAS-4023</u></a>	Church Administration and Finance
<a href="#"><u>PHI-4013</u></a>	Philosophy and Christian Ethics
<a href="#"><u>PSY-1013</u></a>	Introduction to Psychology
<a href="#"><u>PSY-4083</u></a>	Leadership
<a href="#"><u>SOC-1003</u></a>	Introduction to Sociology
<a href="#"><u>SOC-3003</u></a>	Intercultural Communication
<a href="#"><u>SPE-1003</u></a>	Principles of Public Speaking
<a href="#"><u>THE-1043</u></a>	Exploring Christian Holiness
<a href="#"><u>THE-3023</u></a>	Systematic Theology I
<a href="#"><u>THE-3033</u></a>	Systematic Theology II

**INSTRUCTIONS FOR TEACHERS:*****BIB-1013 Introduction to the Old Testament***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: BIB-1013 – INTRODUCTION TO THE OLD TESTAMENT** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

A survey of the historical, literary, and cultural context of the Old Testament. This course is a prerequisite for all other Old Testament classes.

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for the Ordination Course of Study which the student will achieve by completing this course:

1. Ability to identify the literary structure and the main story line of the Old Testament (CN-1)
2. Ability to identify the books of the Old Testament by genre (CN-2)
3. Ability to identify the basic thrust of each major section of the Old Testament (CN-3)
4. Ability to identify the main characters of the Old Testament and their role in the story (CN-4)
5. Ability to describe the historical context of the major sections of the Old Testament (CN-5)
6. Ability to chronologically order the main events and persons of the Old Testament (CN-6)
7. Ability to describe the major theological concepts of the Old Testament (CN-7)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. *Holy Bible* (version of your choice).
2. Varughese, Alex (ed.). *Discovering the Old Testament: Story and Faith*. Kansas City: Beacon Hill Press, 2003. ISBN: 0834119943
3. Smith, Marsha A. Ellis Smith (ed.). *Holman Book of Biblical Charts, Maps, and Reconstructions*. Nashville: Broadman and Holman Publishers, 1993. ISBN: 1558193596

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** *[req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)*

1. Class notebook = 20% of final grade
2. Class exercises = 20% of final grade
3. Midterm exam = 30% of final grade
4. Final exam = 30% of final grade

**COURSE SCHEDULE/OUTLINE** *[req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****BIB-1023 Introduction to the New Testament***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: BIB-1023 – INTRODUCTION TO THE NEW TESTAMENT** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

A survey of the historical, literary, and cultural context of the New Testament. This course is a prerequisite for all other New Testament classes.

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to identify the literary structure of the New Testament (CN-8)
2. Ability to identify the genre and basic thrust of each New Testament book (CN-9)
3. Ability to summarize the significant life events of Jesus and Paul (CN-10)
4. Ability to identify the significant elements of the message of Jesus and Paul (CN-11)
5. Ability to describe the impact of the historical background of the NT on the message of Jesus and Paul (CN-12)
6. Ability to chronologically order the significant events and persons of the New Testament (CN-13)
7. Ability to identify and describe the major theological concepts of the New Testament (CN-14)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976;  
Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. Varughese, Alex (ed.). *Discovering the New Testament: Community and Faith*. Kansas City: Beacon Hill Press, 2005. ISBN: 0834120933
2. Achtemeier, Paul J. *HarperCollins Bible Dictionary*. San Francisco: Harper, 1996. ISBN: 0060600373.

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** *[req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)*

1. Attendance, class participation = 10%
2. Bible Reading and Bibliographical Reading Report = 10%
3. New Testament Research Assignments = 20%
4. Eight Quizzes = 35%
5. Final Examination = 25%

**COURSE SCHEDULE/OUTLINE** *[req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

## INSTRUCTIONS FOR TEACHERS:

## *BIB-2003 Biblical Interpretation*

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

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4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: BIB-2003 – BIBLICAL INTERPRETATION** *[req.]*  
**FALL TERM 2009***[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

An introductory study of the principles of biblical hermeneutics. Emphasis is given to the methods and tools applied to the exegetical study of the Bible. An exegetical paper is required in this course. *NBC Prerequisites: Introduction to the Old Testament or Introduction to the New Testament, and English Composition II. (Both Old and New Testaments are strongly recommended).* This course is a prerequisite for all Bible classes numbered 2000 and above.

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to identify the literary structure and the main story line of the Old Testament. (CN-1)
2. Ability to identify the books of the Old Testament by genre. (CN-2)
3. Ability to describe the historical context of the major sections of the Old Testament. (CN-5)
4. Ability to identify the literary structure of the New Testament. (CN-8)
5. Ability to describe how the Bible came into being up to contemporary translations. (CN-15)
6. Ability to identify the steps of historical, literary, and theological analysis used in exegesis. (CN-16)
7. Ability to exegete a passage of Scripture using the steps listed above. (CN-17)
8. Ability to prepare, organize, and deliver biblically sound sermons in culturally appropriate ways, using appropriate techniques and skills. (CP-22 – Elder Track)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. Coogan, Michael D., ed. *The New Oxford Annotated Bible*. 3<sup>rd</sup> ed. New York: Oxford University Press, 2001.
2. Gorman, Michael J. *Elements of Biblical Exegesis*. Peabody: Hendrickson, 2001.
3. Russell, Walt. *Playing With Fire*. Colorado Springs: NavPress, 2000.
4. King, Thomas J. *A Student's Guide to Exegetical Work*. 3<sup>rd</sup> ed. Colorado Springs: NBC, 2002.

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Chapter Critiques = 20% of final grade (50 pts. x 4 critiques)
2. Exegetical exercises (5) = 20% of final grade (50 pts. x 4 exercises)
3. Exegetical preliminary report = 10% of final grade
4. Exegetical paper = 50% of final grade
  - a. Introduction = 15%
  - b. Body of paper = 20%
  - c. Conclusion = 15%

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

## INSTRUCTIONS FOR TEACHERS:

## *BIB-2013 Pentateuch*

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

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3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

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**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: BIB-2013 – PENTATEUCH** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

An exegetical study focusing on the historical, literary, and theological dimensions of the first five books in the Old Testament. *NBC Prerequisites: Introduction to the Old Testament and Biblical Interpretation.*

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to identify the main characters of the Old Testament and their role in the story (CN-4)
2. Ability to describe the historical context of the major sections of the Old Testament (CN-5)
3. Ability to chronologically order the main events and persons of the Old Testament (CN-6)
4. Ability to describe the major theological concepts of the Old Testament (CN-7)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976;  
Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. *Holy Bible* (version of your choice)
2. Hamilton, Victor P. *Handbook on the Pentateuch*. Grand Rapids: Baker Book House, 1982. ISBN: 0801042593.
3. Fretheim, Terrence E. *The Pentateuch*. Nashville: Abingdon Press, 1996. ISBN: 0687008425.
4. NBC Dept. of Bible and Theology. *A Student's Guide to Exegetical Work*. 4<sup>th</sup> ed. Available from the NBC Bookstore.

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning.)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** *[req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)*

1. Four chapter critiques = 20% of final grade (50 pts. x 4 chapters)
2. Two article critiques = 20% of final grade (100 pts. x 2 articles)
3. Exam = 20% of final grade
4. Preliminary Report = 10% of final grade
5. Exegetical Paper = 20% of final grade
6. Reading Report (on Hamilton book) = 10% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****BIB-2033 New Testament Gospels***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

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**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: BIB-2033 – NEW TESTAMENT GOSPELS** *[req.]*  
**FALL TERM 2009***[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

A study of the life and teachings of Jesus as presented in the four gospels. *NBC Prerequisites: Introduction to the New Testament and Biblical Interpretation.*

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to summarize the significant life events of Jesus and Paul (CN-10)
2. Ability to identify the significant elements of the message of Jesus and Paul (CN-11)
3. Ability to describe the impact of the historical background of the New Testament on the message of Jesus and Paul (CN-12)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown]*

1. Blomberg, Craig L., *Jesus and the Gospels: An Introduction and Survey*. Broadman and Holman Publishers, 1997. ISBN: 0805410589.
2. Aland, Kurt., *Synopsis of the Four Gospels*, Rev. ed. Fortress Press, 1983. ISBN: 0826705006.
3. Stein, Robert H., *The Method and Message of Jesus' Teachings.*, Rev. ed. Westminster John Knox Press, 1995. ISBN: 0664255132.
4. NBC Dept. of Bible and Theology. *A Student's Guide to Exegetical Work*. 4th ed. Available from the NBC Bookstore.

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** *[req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)*

1. Attendance/Participation = 7.5%
2. Reading Report = 10%
3. Comprehension Questions = 20%
4. Selection of EP Text = 2.5%
5. Exegetical Paper = 20%
6. Mid-term Exam = 20%
7. Final Exam = 20%

**COURSE SCHEDULE/OUTLINE** *[req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****BIB-3013 Hebrew Prophets***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.



	29
October	6
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November	3
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**INSTRUCTIONS FOR TEACHERS:*****BIB-3053 Pauline Epistles***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

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DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: BIB-3053 – PAULINE EPISTLES** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

An exegetical study focusing on the historical, literary, and theological dimensions of the Pauline epistles in the New Testament. *NBC Prerequisites: Introduction to the New Testament and Biblical Interpretation.*

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to summarize the significant life events of Jesus and Paul (CN-10)
2. Ability to identify the significant elements of the message of Jesus and Paul (CN-11)
3. Ability to describe the impact of the historical background of the New Testament on the message of Jesus and Paul (CN-12)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. Pohill, John B., *Paul and His Letters*, Nashville: Broadman & Holman Publishers, 1999. ISBN 080541097X.
2. NBC Dept. of Bible and Theology. *A Student's Guide to Exegetical Work*. 3<sup>rd</sup> ed. Available from the NBC Bookstore.

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** *[req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)*

1. Attendance/Participation = 7.5%
2. Bibliographical Reading Report = 10%
3. Comprehension Questions = 20%
4. Selection of EP Text 2.5%
5. Exegetical paper = 20%
6. Weekly Quizzes = 20%
7. Final Exam = 20%

**COURSE SCHEDULE/OUTLINE** [req.] *(Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
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October	6
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November	3
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**INSTRUCTIONS FOR TEACHERS:*****BIB-3063 Book of Acts***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.



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October	6
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November	3
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**INSTRUCTIONS FOR TEACHERS:*****BIB-3123 Old Testament Historical Books***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER [required]  
**SYLLABUS: BIB-3123 – OLD TESTAMENT HISTORICAL BOOKS**  
**FALL TERM 2009 [req.]**

PROFESSOR: Jonathan Doe [req.]  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit [req.]  
Tuesday 6:00 to 9:40 p.m. [req.]  
Grace Church of the Nazarene [req.]

**COURSE DESCRIPTION [req.]**

An exegetical study focusing on the historical, literary, and theological dimensions of the historical books in the Old Testament. *NBC Prerequisites: Introduction to the Old Testament and Biblical Interpretation.*

**COURSE OBJECTIVES [req.]**

The following are competencies for Ordination Course of Study which are achieved by this course: [req.]

1. Ability to identify the main characters of the Old Testament and their role in the story. (CN-4).
2. Ability to describe the historical context of the major sections of the Old Testament. (CN-5)
3. Ability to chronologically order the main events and persons of the Old Testament. (CN-6)
4. Ability to describe the major theological concepts of the Old Testament. (CN-7)

The following are additional objectives that are achieved by this course: [req.]

- 1.
- 2.

**COURSE PROFESSOR [req.]**

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS [req.]**

1. Holy Bible – Any of the following translations: NASB, NRSV, NIV, TNIV, RSV, KJV, NKJV, NAB.
2. Hamilton, Victor P. *Handbook on the Historical Books*. Grand Rapids: Baker Academic, 2001.
3. Gaebelien, Frank E., ed. *Deuteronomy – 2 Samuel*. Expositor's Bible Commentary 3. Grand Rapids: Zondervan, 1992.
4. Gaebelien, Frank E., ed. *1 Kings - Job*. Expositor's Bible Commentary 4. Grand Rapids: Zondervan, 1988.
5. King, Thomas J. and Daniel G. Powers. *A Student's Guide to Exegetical Work*. 4<sup>th</sup> ed. Colorado Springs: NBC, 2006.

**COURSE REQUIREMENTS [req.] (Examples below are common ways of assessing student learning)**

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)**

1. Two article critiques = 20%
2. Exam = 25%
3. Preliminary Report = 10%
4. Exegetical Paper = 25%
5. Sermon Outline = 20%

**COURSE SCHEDULE/OUTLINE** [req.] *(Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
	15
	22
	29
October	6
	19
	27
November	3
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**INSTRUCTIONS FOR TEACHERS:**     *CEM-2003 Introduction to Christian Educational Ministries*

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: CEM-2003 – INTRODUCTION TO CHRISTIAN EDUCATIONAL MINISTRIES**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

A survey of the historical development and contemporary forms of Christian educational ministry programs.

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to describe the stages of human development and to apply that knowledge in leading people to Christian maturity. (CP-19)
2. Ability to envision Christian education most appropriate for a local church and to assure the development and empowerment of those serving in it. (CP-20)
3. Ability to maintain a healthy balance between family, church, and community commitments. (CH-14)
4. Ability to prepare, organize and deliver a biblically sound basic scheme of teaching/learning discipleship in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Christian Education)
5. Ability to prepare, organize and deliver a biblically sound basic scheme of teaching/learning discipleship for youth in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Youth)
6. Ability to develop and utilize existing ministry forms (such as Sunday school administration and oversight, teacher education, curriculum planning and assessment, small group facilitation and training, and family nurture and formation, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Christian Education)
7. Ability to develop and utilize existing ministry forms in youth ministry (such as small group facilitation, bible teaching, family nurture and formation, team development, camps and retreats, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Youth)
8. Ability to assess and implement emerging approaches to Christian education in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Christian Education)
9. Ability to assess and implement emerging approaches to youth ministry in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Youth)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. Clark, Robert E., Lin Johnson, and Allyn K. Sloat, eds., *Christian Education: Foundations for the Future*. Chicago: Moody Press, 1991. ISBN: 0-8024-1647-0.
2. Sunday School Ministries Church of the Nazarene. *Sunday School Ministries Handbook 2006-2009*. Kansas City: Nazarene Publishing House, 2006. ISBN 083-411-9684

**COURSE REQUIREMENTS** [req.] (*Examples below are common ways of assessing student learning*)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (*Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.*)

1. Reading (10 reports at 25 points each = 250 points) = 25% of final grade
2. Exams (10 exams at 25 points each = 250 points) = 25% of final grade
3. Personal Philosophy Paper = 250 points - 25% of final grade
4. Case Study Skills (5 at 50 points each = 250 points) = 25% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (*Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.*)

September	8
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October	6
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November	3
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**INSTRUCTIONS FOR TEACHERS:    *CEM-2113 Foundations for Christian Educational Ministries***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: CEM-2113 – FOUNDATIONS FOR CHRISTIAN EDUCATIONAL  
MINISTRIES**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

A survey of the theological and theoretical foundations of Christian educational ministries aimed at assisting the student to formulate a personal philosophy of Christian Education. *NBC Prerequisite: Introduction to Christian Educational Ministries.*

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to write an integrative philosophy of ministry that will answer, “why I do what I do when I do it.” (CP-4)
2. Ability to describe the stages of human development and to apply that knowledge in leading people to Christian maturity. (CP-19)
3. Ability to envision Christian education most appropriate for a local church and to assure the development and empowerment of those serving in it. (CP-20)
4. Ability to discover sociological dynamics and trends and to apply that information to specific ministry settings. (CX-1)
5. Ability to apply historical analysis to the life of a local congregation in order to describe its historical and cultural context. (CX-9)
6. Ability to prepare, organize and deliver a biblically sound basic scheme of teaching/learning discipleship for youth in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Youth)
7. Ability to develop and utilize existing ministry forms in youth ministry (such as small group facilitation, bible teaching, family nurture and formation, team development, camps and retreats, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Youth)
8. Ability to assess and implement emerging approaches to youth ministry in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Youth)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. Michael J. Anthony, ed. *Introducing Christian Education: Foundations for the Twenty-first Century*. Grand Rapids: Baker Academic, 2001. ISBN 0-8010-2275-4

**COURSE REQUIREMENTS** *[req.]* (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Reading (10 reports at 20 points each = 200 points) = 20% of final grade
2. Exams (10 exams at 20 points each = 200 points) = 20% of final grade
3. Personal Philosophy Papers (4 papers at 50 points each = 200 points) = 20% of final grade
4. Case Study (4 sections at 100 points each = 400 points) = 40% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
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October	6
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November	3
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**INSTRUCTIONS FOR TEACHERS:*****CEM-3113 Children's Ministries***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says "The following are competencies for Ordination Course of Study that are achieved by this course:" **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student's portfolio must demonstrate ministry competencies and support the student's petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER [required]  
**SYLLABUS: CEM-3113 – CHILDREN'S MINISTRIES**  
**FALL TERM 2009 [req.]**

PROFESSOR: Jonathan Doe [req.]  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit [req.]  
Tuesday 6:00 to 9:40 p.m. [req.]  
Grace Church of the Nazarene [req.]

**COURSE DESCRIPTION [req.]**

A study of childhood, the theological and theoretical foundations of educational ministry to children, contemporary Christian educational needs of children, and programs designed to meet those needs.

**COURSE OBJECTIVES [req.]**

The following are competencies for Ordination Course of Study which are achieved by this course: [req.]

1. Ability to preach evangelistically and to be engaged with and equip others in personal and congregational evangelism. (CP-16)
2. ability to envision, order, participate, and lead in contextualized theologically grounded worship and to develop and lead appropriate services for special occasions (i.e. wedding, funeral, baptism, and Lord's Supper). (CP-21)
3. Ability to explain the operational culture. (CX-4)
4. Ability to identify and apply the principles of cross-cultural communications. (CX-7)
5. Ability to prepare, organize and deliver a biblically sound basic scheme of teaching/learning discipleship in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon CE)
6. Ability to develop and utilize existing ministry forms (such as Sunday school administration and oversight, teacher education, curriculum planning and assessment, small group facilitation and training, and family nurture and formation, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon CE)
7. Ability to assess and implement emerging approaches to Christian education in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon CE)

The following are additional objectives that are achieved by this course: [req.]

- 1.
- 2.

**COURSE PROFESSOR [req.]**

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS [req.]**

1. Alley, Steve. *Growing a Healthy Children's Ministry: A step-by-step handbook to cultivating Christian kids in any environment*. Cincinnati, Ohio: Standard Publishing, 2002.
2. Jutila, Craig, Jim Wideman, Chris Yount. Thorn & Joani Schultz, Sue Miller, Pat Verbal, Mary Rice Hopkins, and Others. *Children's ministry that works! (revised and updated)*. Loveland, CO: Group Publishing Inc. 2002.
3. Stonehouse, Catherine. *Joining children on their spiritual journey*. Grand Rapids: Baker Books, 1998

**COURSE REQUIREMENTS [req.]** (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Reading (10 reports at 20 points each = 200 points) = 20% of final grade
2. Weekly Exams (10 exams at 20 points each = 200 points) = 20% of final grade
3. Lesson Plan and Experience = 150 points = 15% of final grade
4. Philosophy Paper = 100 points = 10% of final grade
5. Case Study = 250 points = 25% of final grade
6. Book Reflection = 100 points = 10% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
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**INSTRUCTIONS FOR TEACHERS:*****CEM-3123 Youth Ministries***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

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**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: CEM-3123 – YOUTH MINISTRIES**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

A study of youth, the theological and theoretical foundations of education ministry to youth, contemporary Christian educational needs of youth, and programs designed to meet those needs.

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to preach evangelistically and to be engaged with and equip others in personal and congregational evangelism. (CP-16)
2. Ability to envision, order, participate, and lead in contextualized theologically grounded worship and to develop and lead appropriate services for special occasions (i.e. wedding, funeral, baptism, and Lord's Supper). (CP-21)
3. Ability to explain the operational culture. (CX-4)
4. Ability to identify and apply the principles of cross-cultural communications. (CX-7)
5. Ability to prepare, organize and deliver a biblically sound basic scheme of teaching/learning discipleship for youth in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Youth)
6. Ability to develop and utilize existing ministry forms in youth ministry (such as small group facilitation, bible teaching, family nurture and formation, team development, camps and retreats, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Youth)
7. Ability to assess and implement emerging approaches to youth ministry in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Youth)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. Dunn, Richard R. and Mark H. Senter. *A Comprehensive Guide to Youth Ministry: Reaching a Generation for Christ*. Chicago: Moody Press, 1997
2. Sunday School Ministries Department. *Sunday School Ministries Handbook 2006-2009*. Kansas City: Nazarene Publishing House, 2006. ISBN 083-411-9684

**COURSE REQUIREMENTS** *[req.]* (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Weekly Reading (10 reports for 20 points each = 200 points) = 20% of final grade
2. Weekly Exams (10 exams for 20 points each = 200 points) = 20% of final grade
3. Personal Philosophy Paper = 150 points = 15% of final grade
4. Teaching Experience = 150 points = 15% of final grade
5. Case Study Paper = 300 points = 30% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
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**INSTRUCTIONS FOR TEACHERS:*****CEM-3133 Adult Ministries***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

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**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: CEM-3133 – ADULT MINISTRIES**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

A study of adulthood, the theological and theoretical foundations of education ministry to adults, contemporary Christian educational needs of adults, and programs designed to meet those needs.

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to preach evangelistically and to be engaged with and equip others in personal and congregational evangelism. (CP-16)
2. Ability to envision, order, participate, and lead in contextualized theologically grounded worship and to develop and lead appropriate services for special occasions (i.e. wedding, funeral, baptism, and Lord's Supper). (CP-21)
3. Ability to explain the operational culture. (CX-4)
4. Ability to identify and apply the principles of cross-cultural communications. (CX-7)
5. Ability to prepare, organize and deliver a biblically sound basic scheme of teaching/learning discipleship in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon CE)
6. Ability to develop and utilize existing ministry forms (such as Sunday school administration and oversight, teacher education, curriculum planning and assessment, small group facilitation and training, and family nurture and formation, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon CE)
7. Ability to assess and implement emerging approaches to Christian education in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon CE)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. Kenneth O. Gangel and James C. Wilhoit. *The Christian Educator's Handbook of Adult Education*. Grand Rapids: Baker Books, 1993.
2. Sunday School Ministries Department. *Sunday School Ministries Handbook 2006-2009*. Kansas City: Nazarene Publishing House, 2006.

**COURSE REQUIREMENTS** *[req.]* (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Reading (10 reports at 20 points per report = 200 points) = 20% of final grade
2. Reading Exams (10 exams at 20 points per exam – 200 points) = 20% of final grade
3. Ministry Experience = 150 points = 15% of final grade
4. Case Study = 300 points = 30% of final grade
5. Personal Philosophy Paper = 150 points = 15% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
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	27
November	3
	10
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**INSTRUCTIONS FOR TEACHERS:**     *CEM-4113 Multiple Staff and Team Ministries*

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: CEM-4113 MULTIPLE STAFF AND TEAM MINISTRIES *[req]***  
**FALL TERM 2008 *[req.]***

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION *[req. as shown below]***

A study of the theological and theoretical foundations for developing effective professional and lay ministry teams.

**COURSE OBJECTIVES *[req. as shown printed in this section]***

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to provide oversight of one's ministry using management skills including servant leadership, conflict resolution, and administration. (CP-5)
2. Ability to manage ministry resources of one's ministry (time, human, financial, etc.) in a way consistent with a church's size and characteristics. (CP-6)
3. Ability to conceive and articulate purpose, mission, vision, and to develop strategic plans in ways that strengthen a unified vision. (CP-7)
4. Ability to develop team building skills, identify and cultivate spiritual gifts, recruit volunteers, empower laity, diagnose and intervene in problems. (CP-8)
5. Ability to appropriately manage personal finance and budget for one's ministry. (CP-9)
6. Ability to practice faithful stewardship of personal relations including gender relationships, marriage and family, personal finance, and professional conduct. (CH-12)
7. Ability to describe and cultivate healthy inter-personal relationships through personal communication skills, conflict resolution skills, nurturing relational strategies for marriage/family and congregational interaction. (CH-13)
8. Ability to prepare, organize, and deliver a biblically sound basic scheme of administrative oversight in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Administration)
9. Ability to develop and utilize existing ministry forms (such as facilities management and safety assessment, personnel development, basic recordkeeping, maintaining church policies, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Administration)
10. Ability to assess and implement emerging approaches to administration in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Administration)

**COURSE PROFESSOR *[req.]***

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS *[req.]***

1. Westing, Harold J. *Church Staff Handbook: How to Build an Effective Ministry Team*. Grand Rapids, MI: Kregel Publications, 1997.
2. Toler, Stan, and Larry Gilbert. *The Pastor's Playbook: Coaching Your Team for Ministry*. Kansas City: Beacon Hill Press of Kansas City, 2000.
3. Lawson, Kevin E. *How to Thrive in Associate Staff Ministry*. Bethesda: Alban Institute, 2000.
4. Church of the Nazarene. *Manual/2005-2009: Church of the Nazarene*. Kansas City: Nazarene Publishing House.

**COURSE REQUIREMENTS** [req.] (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Weekly Reading (10 reports for 20 points each) = 20% of final grade
2. Weekly Exams (10 exams for 20 points each) = 20% of final grade
3. Personal Philosophy Paper = 10% of final grade
4. Job Description = 10% of final grade
5. Personal Leadership Style Paper = 10% of final grade
6. Case Study Paper = 30% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
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	27
November	3
	10
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**INSTRUCTIONS FOR TEACHERS:**     *CEM-4133 Leadership of Christian Educational Ministries*

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
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4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: CEM-4133 – LEADERSHIP OF CHRISTIAN EDUCATIONAL MINISTRIES**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

A study of the role of Christian educational ministries in developing mature and healthy believers and congregations with a particular focus on the key leadership tasks of directing an effective educational ministry in a local congregation. (*Sophomore level course –CEM2133—for non-CE majors only. Additional course requirements will be made for those taking the senior level course—CEM4133.*)

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to conceive and articulate purpose, mission, vision, and to develop strategic plans in ways that strengthen a unified vision. (CP-7)
2. Ability to appropriately express pastoral care and concern for individuals and families in crises, passages, and the normal routines of life. (CP-12)
3. Ability to offer spiritual counsel and to discern for referral counseling needs beyond the minister's ability. (CP-13)
4. Ability to apply the knowledge of basic helping skills gained from historic Christian and appropriate contemporary models. (CP-14)
5. Ability to lead the church in disciplining and assimilating new converts into the church. (CP-17)
6. Ability to identify social and congregational factors that influence church health and growth. (CP-18)
7. Ability to understand and apply the unique ethical dimensions of spiritual leadership in the church. (CH-4)
8. Ability to apply Christian ethics to the issues of the integrity [*sic*], specifically as they relate to ministers and laity for authentic Christian faithfulness and public witness. (CH-5)
9. Ability to describe and cultivate healthy inter-personal relationships through personal communication skills, conflict resolution skills, nurturing relational strategies for marriage/family and congregational interaction. (CH-13)
10. Ability to maintain a healthy balance between family, church, and community commitments. (CH-14)
11. Ability to analyze and describe congregations and communities. (CX-2)
12. Ability to apply historical analysis to the life of a local congregation in order to describe its historical and cultural context. (CX-9)
13. Ability to prepare, organize and deliver a biblically sound basic scheme of teaching/learning discipleship in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon CE)
14. Ability to prepare, organize and deliver a biblically sound basic scheme of teaching/learning discipleship for youth in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Youth)
15. Ability to develop and utilize existing ministry forms (such as Sunday school administration and oversight, teacher education, curriculum planning and assessment, small group facilitation and training, and family nurture and formation, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon CE)
16. Ability to develop and utilize existing ministry forms in youth ministry (such as small group facilitation, bible teaching, family nurture and formation, team development, camps and retreats, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Youth)

17. Ability to assess and implement emerging approaches to Christian education in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon CE)
18. Ability to assess and implement emerging approaches to youth ministry in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Youth)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. Ken Hemphill and Bill Taylor. *Ten Best Practices to Make Your Sunday School Work*. Nashville: LifeWay Press, 2001.
2. Sunday School Ministries Department. *Sunday School Ministries Handbook 2006-2009*. Kansas City: Nazarene Publishing House, 2006.

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** *[req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)*

1. Reading - 10 reports for 20 points each = 200 points
  2. Weekly Exams - 10 exams for 20 points each = 200 points
  3. Weekly Assignments - 10 assignments for 25 points each = 250 points
  4. Philosophy Paper = 100 points (Content = 80, Grammar = 20)
- Total 750 points

**COURSE SCHEDULE/OUTLINE** *[req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****ENG-1013 English Composition I***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: ENG-1013 – ENGLISH COMPOSITION I** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

A study of the fundamental principles of sentence, paragraph, and essay composition, including a study of grammar, usage, and spelling. A proficiency essay is required for course credit. *NBC Prerequisite: Passing score on the placement test or pass ENG-0013 – Basic English Skills.*

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to communicate publicly through oral and written mediums with clarity and creativity for the sake of fostering meaning. (CP-1)
2. Ability to write clearly and in a grammatically correct manner in the modes of discourse used in the ministry. (CP-2)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. Wilson, Paige and Teresa Ferster Glazier. *The Least You Should Know about English: Writing Skills, Form A.* 9th Ed. Boston: Thomson Wadsworth, 2006.
2. Glenn, Cheryl, Robert Keith Miller, Suzanne Strobeek Webb, Loretta Gray, and John C. Hodges. *Hodges' Harbrace Handbook.* 16<sup>th</sup> ed. Boston: Thomson/Heinle, 2007.
3. *The New Merriam Webster's Pocket Dictionary* (or other pocket dictionary)

**RECOMMENDED**

1. *English Grammar Flipper*, ISBN: 1878383019. *Punctuation Flipper*. ISBN 1878383000. Christopher Lee Pubns., 1989.

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** *[req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)*

1. Essays = 50% of final grade
2. Grammar = 20% of final grade
3. Spelling quizzes – 10% of final grade

4. Journal = 10% of final grade
5. Weekly assignments/class work/group work/attitude/notebook – 10% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (*Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.*)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
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**INSTRUCTIONS FOR TEACHERS:**     *HIS-2013 The Western World in Ancient and Medieval Times*

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: HIS-2013 – THE WESTERN WORLD IN ANCIENT  
AND MEDIEVAL TIMES** *[req.]*  
**FALL TERM 2009***[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

A survey course that traces the social forces (sacred and secular) contributing to the development of Western civilization in global context from the Hellenistic period (1000 BC) to the Reformation era. The study of key events, ideas, personalities, and movements that have contributed to the major periods of history and the passages between them increases students' understanding of and appreciation for God's redemptive purposes. The course will study ways to build bridges from historical understanding to personal spiritual formation, the role of the church in society, and contemporary ministry.

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to describe the impact of the historical background of the New Testament on the message of Jesus and Paul. (CN-12)
2. Ability to describe the general story line of Church History and the development of the major doctrines and creeds. (CN-24)
3. Ability to identify and describe the significance of the major figures, themes, and events of the Patristic and Medieval periods of Church History. (CN-25)
4. Ability to describe how the church implemented its mission in the various periods of Church History. (CN-26)
5. Ability to describe and interpret the relationship between culture and individual behavior. (CX-5)
6. Ability to understand, appreciate, and work sensitively to explain the nature of cultures and subcultures. (CX-6)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. Sherman, Dennis and Salisbury, Joyce, *The West in the World*. 2<sup>nd</sup> ed. Boston, MA: McGraw-Hill, 2004. ISBN: 0072878304.
2. Noll, Mark A., *Turning Points: Decisive Moments in the History of Christianity*. 2<sup>nd</sup> ed. Grand Rapids, MI: Baker Book House. 2001. ISBN: 080106211X
3. Spickard, Paul, and Cragg, Kevin, M., *A Global History: How Everyday Believers Experienced Their World*. Grand Rapids, MI: Baker Academics, 1994. ISBN: 0801022495.

*(NOTE: All three books are used for both Western World in Ancient and Medieval Times and Western World and the Emerging Modern Society courses.)*

**COURSE REQUIREMENTS** *[req.]* (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report

3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Class Attendance and Participation = 150 points
  2. Weekly quizzes and Reading Reports = 240 points
  3. Mid-term Exam = 150 points
  4. Final Exam – 150 points
  5. Core Competency Research and Reflection Paper = 250 points
  6. Completed Course Notebook – 60 points
- Total points = 1,000

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****HIS-2023 The Western World and the Emerging  
Modern Society***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

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**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: HIS-2023 – THE WESTERN WORLD AND THE**  
**EMERGING MODERN SOCIETY** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

A survey course that traces the social forces (sacred and secular) contributing to the development of Western civilization in global context from the Reformation era to the present. The study of key events, ideas, personalities, and movements that have contributed to the major periods of history and the passages between them increases students' understanding of and appreciation for God's redemptive purposes. The course will study ways to build bridges from historical understanding to personal spiritual formation, the role of the church in society, and contemporary ministry.

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to describe the general story line of Church History and the development of the major doctrines and creeds. (CN-24)
2. Ability to identify and describe the significance of the major figures, themes, and events of the: Reformation, Puritan, Pietist, Wesleyan, and Modern periods of Church History. (CN-25)
3. Ability to describe how the church implemented its mission in the various periods of Church History. (CN-26)
4. Ability to describe and interpret the relationship between culture and individual behavior. (CX-5)
5. Ability to understand, appreciate, and work sensitively to explain the nature of cultures and subcultures. (CX-6)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. Sherman, Dennis and Salisbury, Joyce, *The West in the World*. 2<sup>nd</sup> ed. Boston, MA: McGraw-Hill, 2004. ISBN: 0072878304.
2. Noll, Mark A., *Turning Points: Decisive Moments in the History of Christianity*. 2<sup>nd</sup> ed. Grand Rapids, MI: Baker Book House, 2001. ISBN: 080106211X
3. Spickard, Paul, and Cragg, Kevin, M., *A Global History: How Everyday Believers Experienced Their World*. Grand Rapids, MI: Baker Academics, 1994. ISBN: 0801022495.

*(NOTE: All three books are used for both Western World in Ancient and Medieval Times and Western World and the Emerging Modern Society courses.)*

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Class Attendance and Participation = 50 points
  2. Assigned Weekly Reading = 60 points
  3. Weekly Quizzes and Reading Reports = 240 points
  4. Mid-Term Examination = 150 points
  5. Final Examination = 150 points
  6. Research and Reflection Project = 250 points
  7. Completed Course Notebook = 100 points
- Total points = 1,000

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****MUS-1143 Music Ministries I—Introduction***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: MUS-1143 – MUSIC MINISTRIES I—Introduction**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

An introduction to church music to acquaint the student with the importance, the place, and the responsibility involved in having creative music ministries for all age levels in the local church. Introduction to music technology software, sound reinforcement concepts, and church music industry resources. Begin development of music ministry philosophy.

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to write an integrative philosophy of ministry that will answer, “why I do what I do when I do it.” (CP-4)
2. Ability to lead the church in disciplining and assimilating new converts into the church. (CP-17)
3. Ability to identify social and congregational factors that influence church health and growth. (CP-18)
4. Ability to envision, order, participate, and lead in contextualized theologically grounded worship and to develop and lead appropriate services for special occasions (i.e. wedding, funeral, baptism, and Lord’s Supper). (CP-21)
5. Ability to maintain a healthy balance between family, church, and community commitments. (CH-14)
6. Ability to prepare, organize and deliver a biblically sound basic scheme for music leadership in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Music)
7. Ability to develop and utilize existing ministry forms in Church Music (such as choral composition and instruction, voice and instrumental performance, worship planning, etc.) by which individual, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Music)
8. Ability to assess and implement emerging approaches to Church Music in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Music)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. Terry, Lindsay. *The Ministry of Church Music* ( Practical Guide for Music Directors and Pastor). Sword of the Lord Publishers, 2002.
2. Hustad, Donald P. *Jubilate II, Church Music in Worship and Renewal*. Hope Publishing, 1993.
3. *"Sing To The Lord,"* Nazarene Hymnal. (Accompanist/Pulpit Edition Recommended). Lillenas Publishing Company, 1993.

**COURSE REQUIREMENTS** *[req.]* (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (*Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.*)

1. Hymn or Song Story = 10% of final grade
2. Class Assignments and Discussion = 30% of final grade
3. Reading Assignments = 20% of final grade
4. Mid-Term Exam = 10% of final grade
5. Notebook = 10% of final grade
6. Final Exam = 20% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (*Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.*)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:**      *MUS-1153 Music Ministries II—Leadership and Development*

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: MUS-1153 – MUSIC MINISTRIES II—LEADERSHIP AND  
DEVELOPMENT**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

An introductory course in worship leading and basic conducting concepts, emphasizing skills and techniques for leading congregational singing, establishing a praise team, praise band, and/or adult choir. Attention will also be given to the development of a youth choir and various levels of drama in the church music program. *Prerequisite: Introduction to Music Ministries I.*

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to envision, order, participate, and lead in contextualized theologically grounded worship and to develop and lead appropriate services for special occasions (i.e. wedding, funeral, baptism, and Lord's Supper). (CP-21)
2. Ability to describe and cultivate healthy inter-personal relationships through personal communication skills, conflict resolution skills, nurturing relational strategies for marriage/family and congregational interaction. (CH-13)
3. Ability to prepare, organize and deliver a biblically sound basic scheme for music leadership in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Music)
4. Ability to develop and utilize existing ministry forms in Church Music (such as choral composition and instruction, voice and instrumental performance, worship planning, etc.) by which individual, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Music)
5. Ability to assess and implement emerging approaches to Church Music in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Music)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. Rudolf, Max and Stern, Michael. *The Grammar of Conducting: A Comprehensive Guide to Baton Technique and Interpretation*. 3<sup>rd</sup> Edition. Wadsworth Publishing, June 1995. ISBN: 0028722213.
2. "Sing To The Lord," Accompanist Edition - Nazarene Hymnal. Lillenas Publishing Company, 1993.

**COURSE REQUIREMENTS** *[req.]* (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Evidence of Practice and Preparation = 40% of final grade
2. Participation and Attitude = 40% of final grade
3. Final Exam – 20% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****MUS-3111 Sight Singing and Ear Training***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: MUS-3111– SIGHT SINGING AND EAR TRAINING**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

A course building upon Music Theory to sharpen the eye and ear of the student. The intent is to raise the level of musicianship through intensive study in sight singing and ear training, to distinguish differences in balance and blend, and to heighten the awareness of the subtleties in music. *Pre-requisite: Music Theory II.*

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to envision, order, participate, and lead in contextualized theologically grounded worship and to develop and lead appropriate services for special occasions (i.e. wedding, funeral, baptism, and Lord's Supper). (CP-21)
2. Ability to develop and utilize existing ministry forms in Church Music (such as choral composition and instruction, voice and instrumental performance, worship planning, etc.) by which individual, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Music)
3. Ability to assess and implement emerging approaches to Church Music in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Music)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. *Successful Sight Singing: A Creative Step-by-Step Approach*, by Nancy Telfer (Vocal Edition).
2. "Sing To The Lord," - Nazarene Hymnal
3. Must purchase a Pitch Pipe

**COURSE REQUIREMENTS** *[req.]* (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** *[req.]* (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Class participation = 33 ½% of final grade
2. Practice hours = 33 ½% of final grade
3. Final Exam = 33 ½% of final grade

**COURSE SCHEDULE/OUTLINE** *[req.]* (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6

	19
	27
November	3
	10
	17

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: MUS-4053 – MUSIC MINISTRIES III—ADMINISTRATION AND  
COMMUNITY OUTREACH**  
**FALL TERM 2009***[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

A capstone course intended to equip persons for church music ministry in a local church setting. Attention is given to management, administration, and leadership skills required of the church musician to work effectively with church staff, musicians, and members of a congregation. Promotion, community outreach, and effective communication and organizational concepts will also be explored. *NBC Prerequisite: Music Ministries II.*

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to conceive and articulate purpose, mission, vision, and to develop strategic plans in ways that strengthen a unified vision. (CP-7)
2. Ability to develop team building skills, identify and cultivate spiritual gifts, recruit volunteers, empower laity diagnose and intervene in problems. (CP-8)
3. Ability to appropriately express pastoral care and concern for individuals and families in crises, passages, and the normal routines of life. (CP-12)
4. Ability to offer spiritual counsel and to discern for referral counseling needs beyond the minister's ability. (CP-13)
5. Ability to apply the knowledge of basic helping skills gained from historic Christian and appropriate contemporary models. (CP-14)
6. Ability to prepare, organize and deliver a biblically sound basic scheme for music leadership in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Music)
7. Ability to develop and utilize existing ministry forms in Church Music (such as choral composition and instruction, voice and instrumental performance, worship planning, etc.) by which individual, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Music)
8. Ability to assess and implement emerging approaches to Church Music in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Music)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. *Music Ministry Manual* - by David Ritter
2. *The Messiah* - by G. F. Handel
3. *A Complete Manual for The Ministry of Church Music* – by Lindsay Terry

**COURSE REQUIREMENTS** *[req.]* (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal

4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Requirement 1 = 20% of final grade
2. Requirement 2 = 20% of final grade
3. Requirement 3 = 20% of final grade
4. Requirement 4 = 20% of final grade
5. Requirement 5 = 20% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****OTR-2013 Global Evangelism***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

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**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: OTR-2013 – GLOBAL EVANGELISM** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

An overview of the biblical, theological, and historical foundations for personal, congregational, and mass evangelism strategies, both local and global. Attention will also be given to the role of the Church of the Nazarene in global missions as well as the development of new Great Commission strategies.

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to describe how the church implemented its mission in the various periods of Church History. (CN-26)
2. Ability to think globally and engage cross-culturally for the purpose of mission. (CP-15)
3. Ability to preach evangelistically and to be engaged with and equip others in personal and congregational evangelism. (CP-16)
4. Ability to identify social and congregational factors that influence church health and growth. (CP-18)
5. Ability to analyze and describe congregations and communities. (CX-2)
6. Ability to describe socialization and to apply its dynamics to the life of the Christian community. (CX-3)
7. Ability to understand, appreciate, and work sensitively to explain the nature of cultures and sub-cultures. (CX-6)
8. Ability to identify and apply the principles of cross-cultural communications. (CX-7)
9. Ability to place the ministry context in light of the large schemes of world and national history. (CX-8)
10. Ability to understand and articulate the biblical, historical and theological bases for Christian mission. (CX-10)
11. Ability to describe basic missiological principles and to apply them to the development of ministry in the local church. (CX-11)
12. Ability to develop and utilize existing ministry forms to compassionate ministry (such as community assessment, networking, ministry resource development, social programming, etc.) by which individuals, families, and congregations may be formed in the Christlikeness. (CP-23 Deacon Compassionate Ministries)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. Barna, George, *Evangelism That Works: How to Reach Changing Generations with the Unchanging Gospels*. Ventura, CA: Regal Books, 1997. ISBN: 0830717765.
2. C. Gordon Olson. *What in the World is God Doing? The Essentials of Global Missions: An Introductory Guide*. Cedar Knolls, NJ: Global Gospel Publishers, 1998. ISBN: 0962485039
3. W. Oscar Thompson. *Concentric Circles of Concern: Seven Stages for Making Disciples*. Nashville: Broadman and Holman, 1999. ISBN: 0805420754

4. Shaver, Charles "Chic." Basic Bible Studies for New/Growing Christians. Kansas City: Beacon Hill Press, 1972

**COURSE REQUIREMENTS** [req.] (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Attendance/Participation = 5%
2. Reading Report = 10%
3. Small Group Project = 15%
4. Nazarene Missions Research Paper = 20%
5. Reflection paper (Evangelism that Works) = 10%
6. Reflection paper (Concentric Circles of Concern) = 10%
7. 2 Exams (15% each) = 30%

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
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	29
October	6
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	27
November	3
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The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

**DISTRICT TRAINING CENTER** [req.]  
**SYLLABUS: OTR-4013 – DEVELOPING A MISSIONAL CHURCH** [req.]  
**FALL TERM 2009** [req.]

PROFESSOR: Jonathan Doe [req.]  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit [req.]  
Tuesday 6:00 to 9:40 p.m. [req.]  
Grace Church of the Nazarene [req.]

**COURSE DESCRIPTION** [req. as shown below]

A study of the principles and strategies required to develop a healthy congregation that fulfills the great commission as a missionary church within our diverse cultural context. *NBC Prerequisite: Introduction to Christian Service.*

**COURSE OBJECTIVES** [req. as shown printed in this section]

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to conceive and articulate purpose, mission, vision, and to develop strategic plans in ways that strengthen a unified vision. (CP-7)
2. Ability to develop team building skills, identify and cultivate spiritual gifts, empower laity, diagnose and intervene in problems. (CP-8)
3. Ability to lead the church in discipling and assimilating new converts into the church. (CP-17)
4. Ability to identify social and congregational factors that influence church growth. (CP-18)
5. Ability to discover sociological dynamics and trends and to apply that information to specific ministry settings. (CX-1)
6. Ability to analyze and describe congregations and communities. (CX-2)
7. Ability to explain the operational culture. (CX-4)
8. Ability to identify and apply the principles of cross-cultural communications. (CX-7)
9. Ability to apply historical analysis to the life of a local congregation in order to describe its historical and cultural context. (CX-9)

The following are additional objectives that are achieved by this course: [optional]

- 1.
- 2.

**COURSE PROFESSOR** [req.]

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** [req. as shown below]

1. Guder, Darrell L., ed. *Missional Church: A Vision for the Sending of the Church in North America*, Grand Rapids: William B. Eerdmans, 1998. ISBN: 0802843506.
2. Herrington, Jim, Mike Bonem, James H. Furr. *Leading Congregational Change: A Practical Guide for the Transformational Journey*. San Francisco: Josey-Bass, 2000. ISBN: 0787947652

**COURSE REQUIREMENTS** [req.] (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Attendance, Dialogue, and Discussion = 20%
2. Reading summaries/Insights = 20%

3. Man-on-the-Street Survey/Reflection = 20%
4. Additional Reading and Resources = 10%
5. Class Project and Presentation = 30%

**COURSE SCHEDULE/OUTLINE** *[req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
	15
	22
	29
October	6
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	27
November	3
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The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

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**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: OTR-4053 – URBAN MINISTRY**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

A biblical and theological rationale for urban ministry and a study of the challenges and opportunities for doing ministry in the urban context.

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to manage ministry resources of one's ministry (time, human, financial, etc.) in a way consistent with a church's size and characteristics. (CP-06)
2. Ability to conceive and articulate purpose, mission, vision, and to develop strategic plans in ways that strengthen a unified vision. (CP-07)
3. Ability to develop team building skills, identify and cultivate spiritual gifts, recruit volunteers, empower laity, diagnose and intervene in problems. (CP-08)
4. Ability to lead the church in discipling and assimilating new converts into the church. (CP-17)
5. Ability to identify social and congregational factors that influence church health and growth. (CP-18)
6. Ability to apply Christian ethics to the issues of the integrity *[sic]*, specifically as they relate to ministers and laity for authentic Christian faithfulness and public witness. (CH-5)
7. Ability to maintain a healthy balance between family, church, and community commitments. (CH-14)
8. Ability to discover sociological dynamics and trends and to apply that information to specific ministry settings. (CX-1)
9. Ability to analyze and describe congregations and communities. (CX-2)
10. Ability to describe socialization and to apply its dynamics to the life of the Christian community. (CX-3)
11. Ability to explain the operational culture. (CX-4)
12. Ability to understand and articulate the biblical, historical and theological bases for Christian mission. (CX-10)
13. Ability to describe basic missiological principles and to apply them to the development of ministry in the local church. (CX-11)
14. Ability to prepare, organize and deliver a biblically sound basic scheme for compassionate practice in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Compassionate Ministry)
15. Ability to develop and utilize existing ministry forms to compassionate ministry (such as community assessment, networking, ministry resource development, social programming, etc.) by which individuals, families and congregations may be formed into Christlikeness. (CP-23 Compassionate Ministry)
16. Ability to assess and implement emerging approaches to compassionate ministry in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Compassionate Ministry)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS [req.]**

1. Ray Bakke. *The Urban Christian*. Downers Grove: Intervarsity Press, 1987. 200 pp. ISBN 087784-523-9
2. Ray Bakke. *A Theology As Big As The City*. Downers Grove: Intervarsity Press, 1997. 2007 pp. ISBN 0-87784-523-9
3. John Fuder. *A Heart For The City*\_Moody Press, Chicago , ILL 1999. ISBN: 0802490891
4. Nees, Tom. *The Changing Face of the Church*. Kansas City, MO: NPH, 1997. 120 pp. ISBN 083-411-6723

**COURSE REQUIREMENTS [req.]** (*Examples below are common ways of assessing student learning*)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE SCHEDULE/OUTLINE [req.]** (*Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.*)

September	8
	15
	22
	29
October	6
	19
	27
November	3
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**INSTRUCTIONS FOR TEACHERS:*****PAS-1013 Introduction to Christian Service***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: PAS-1013 – INTRODUCTION TO CHRISTIAN SERVICE**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

An exploration of a Christian's call to service and ministry and the nurture and development of that call within the context of contemporary society.

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to identify the directives of the *Manual* of the Church of the Nazarene that pertain to the organization and ministry of the local church and to the responsibilities of the pastor at local and district levels. (CN-29)
2. Ability to explain the governance systems of the church at local, district and general levels. (CN-30)
3. Ability to write an integrative philosophy of ministry that will answer "why I do what I do when I do it." (CP-4)
4. Ability to provide oversight of one's ministry using management skills including servant leadership, conflict resolution, and administration. (CP-5)
5. Ability to manage ministry resources of one's ministry (time, human, financial, etc.) in a way consistent with a church's size and characteristics. (CP-6)
6. Ability to conceive and articulate purpose, mission, vision, and to develop strategic plans in ways that strengthen a unified vision. (CP-7)
7. Ability to develop team building skills, identify and cultivate spiritual gifts, recruit volunteers, empower laity diagnose and intervene in problems. (CP-8)
8. Ability to appropriately manage personal and budget for one's ministry. (CP-9)
9. Ability to understand and apply the unique ethical dimensions of spiritual leadership in the church. (CH-4)
10. Ability to apply Christian ethics to the issues of the integrity *[sic]*, specifically as they relate to ministers and laity for authentic Christian faithfulness and public witness. (CH-5)
11. Ability to practice faithful stewardship of personal relations including gender relationships, marriage and family, personal finance, and professional conduct. (CH-12)
12. Ability to describe and cultivate healthy inter-personal relationships through personal communication skills, conflict resolution skills, nurturing relational strategies for marriage/family and congregational interaction. (CH-13)
13. Ability to maintain a healthy balance between family, church, and community commitments. (CH-14)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS [req.]**

1. Guinness, Os. *The Call: Finding and Fulfilling the Central Purpose of Your Life*. Nashville: Word Publishing, 2003.
2. Kroll, Woodrow. *The Vanishing Ministry in the 21<sup>st</sup> Century*. Grand Rapids: Kregel Publications, 2002.
3. Wiersbe, Warren W. *On Being a Servant of God*. Grand Rapids: Baker Books, 2007.
4. *Handbook for Christian Ministries*. Course of Study Advisory Committee – USA, Clergy Development, Church of the Nazarene, September 2005. The *Handbook* is available at: <http://nazarenepastor.org/ClergyEducation/Portals/0/Resources/USAHB.pdf>.

**COURSE REQUIREMENTS [req.]** (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS [req.]** (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Reading Reports = 30% of final grade
2. Learning Exercises = 30% of final grade
3. Examinations
  - a. Weekly quizzes = 20% of final grade
  - b. Final Exam = 20% of final grade

**COURSE SCHEDULE/OUTLINE [req.]** (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****PAS-1023 Spiritual Formation***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

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**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: PAS-1023 – SPIRITUAL FORMATION** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

A course integrating fundamental Christian doctrine with personal experience in the journey toward wholeness in Christ emphasizing scripture, discipline, and community as essential Wesleyan patterns of devotion.

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to pursue holy character (Christlikeness) by practicing faith formation and the classic Christian disciplines as a means of grace. (CH-6)
2. Ability to locate, understand, and use the resources for individual and corporate spiritual formation. (CH-7)
3. Ability to take responsibility for his or her own continuing spiritual development. (CH-8)
4. Ability to demonstrate a realistic self-understanding including personal strengths, gifts, weaknesses, and areas of needed growth. (CH-10)
5. Ability to maintain the practice of Sabbath and healthy self-care. (CH-11)
6. The development of a portfolio for assessing personal growth in character. This portfolio would include periodic self-assessment and assessment by significant others. These assessments would evaluate the minister with the "BE" categories. (Character)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. Mulholland, M. Robert, Jr. *Invitation to a Journey: A Road Map for Spiritual Formation*. Downers Grove, IL: Intervarsity Press, 1993. ISBN 0830813861.
2. Tracy, Wes, Gary Cockerill, Donald Demaray, and Steve Harper. *Reflecting God*. Kansas City, MO: Beacon Hill Press, 2000. ISBN: 0834118661.
3. Calhoun, Adele Ahlberg. *Spiritual Disciplines Handbook: Practices That Transform Us*. Downers Grove, IL: InterVarsity, 2005.
4. Foster, Richard J. *Meditative Prayer*. Downers Grove, IL: InterVarsity, 1983.

**COURSE REQUIREMENTS** *[req.] (Examples 1-3 below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Research paper/Exegetical Study

A Portfolio/Journal kept by the student is a requirement for this course. The development of a portfolio is for assessing personal growth in character. This portfolio would include periodic self-assessment and assessment by significant others. These assessments would evaluate the minister with the "BE" categories in the Course of Study.

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Reading = 35% of final grade
2. Personal Retreat/Reflection = 15% of final grade
3. Journaling – 30% of final grade
4. Spiritual Autobiography 20% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****PAS-2013 The Practice of Christian Ministry***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_  
**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: PAS-2013 – THE PRACTICE OF CHRISTIAN MINISTRY** *[req.]*  
**FALL TERM 2008** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

A course giving special attention to the personal and professional character of the minister and the practice of ministry. *NBC Prerequisite: Introduction to Christian Service.*

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to write an integrative philosophy of ministry that will answer, "why I do what I do when I do it." (CP-4)
2. Ability to envision, order, participate, and lead in contextualized theologically grounded worship and to develop and lead appropriate services for special occasions (i.e. wedding, funeral, baptism, and Lord's Supper). (CP-21)
3. Ability to understand and apply the unique ethical dimensions of spiritual leadership in the church. (CH-4)
4. Ability to apply Christian ethics to the issues of the integrity [*sic*], specifically as they relate to ministers and laity for authentic Christian faithfulness and public witness. (CH-5)
5. Ability to practice faithful stewardship of personal relations including gender relationships, marriage and family, personal finance, and professional conduct. (CH-12)
6. Ability to describe and cultivate healthy inter-personal relationships through personal communication skills, conflict resolution skills, nurturing relational strategies for marriage/family and congregational interaction. (CH-13)
7. Ability to maintain a healthy balance between family, church, and community commitments. (CH-14)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

**REQUIRED**

1. Berkley, James D. General Editor. *Leadership Handbook of Preaching and Worship*. Grand Rapids: Baker, 2001.
2. *MANUAL (2005-2009)*, Church of the Nazarene. Nazarene Publishing House.
3. Middendorf, Jesse C. *Church Rituals Handbook*. Kansas City: Nazarene Publishing House, 1997.
4. Stowell, Joseph. *Shepherding the Church*. Chicago: Moody Press, 1997.
5. McIntosh, Gary L. *Church That Works: Your One-Stop Resource for Effective Ministry*. Baker Books, 2004.

**RECOMMENDED**

Anderson, Ray S., *The Shape of Practical Theology*  
Earle, Ralph Jr. and Laaser, Mark. R., *The Pornography Trap*  
London, Jr. H. B. and Wiseman, Neil B., *They Call Me Pastor*  
MacArthur, John Jr., *Rediscovering Pastoral Ministry*  
McLaren, Brian D., *Reinventing Your Church*

Malphurs, Aubrey, *Developing a Vision for Ministry in the 21<sup>st</sup> Century*  
Maxwell, John C., *The 21 Irrefutable Laws of Leadership*  
Morgenthaler, Sally, *Worship Evangelism*  
Oden, Thomas C., *Pastoral Theology: Essentials of Ministry*  
Rainer, Thom, *The Book of Church Growth*  
Wagner, C. Peter, *How to Have a Healing Ministry*

**COURSE REQUIREMENTS** [req.] (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Portfolio /Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Class Attendance and Participation = 5% of final grade
2. Book Reports = 15% of final grade
3. Philosophy of Ministry Paper = 20% of final grade
4. Class Presentation = 20% of final grade
5. Weekly Quizzes = 20% of final grade
6. Final Exam = 20% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
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**INSTRUCTIONS FOR TEACHERS:**     *PAS-2023 History & Polity of the Church of the Nazarene*

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: PAS-2023 – HISTORY AND POLITY OF**  
**THE CHURCH OF THE NAZARENE** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

A study of the history of the Church of the Nazarene with special attention given to its organization, heritage, and distinctive mission.

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to list and explain the Nazarene Articles of Faith. (CN-18)
2. Ability to identify the formative influences of the American Holiness Movement and the Church of the Nazarene. (CN-27)
3. Ability to identify and explain the significance of the major figures and events in the Church of the Nazarene. (CN-28)
4. Ability to identify the directives of the *Manual* of the Church of the Nazarene that pertain to the organization and ministry of the local church and to the responsibilities of the pastor at local and district levels. (CN-29)
5. Ability to place the ministry context in light of the large schemes of world and national history. (CX-8)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

**REQUIRED**

1. Fairbanks, E. LeBron, ed. *Manual, Church of the Nazarene, 2006-2009*. Nazarene Publishing House, 2006.
2. Smith, Timothy L., *Called Unto Holiness, Volume 1*, Kansas City: Nazarene Publishing House, 1962. ISBN: 083410282X.
3. Purkiser, W. T., *Called Unto Holiness, Volume 2*, Kansas City: Nazarene Publishing House, 1983. ISBN: 0834108682

**RECOMMENDED**

1. Bangs, Carl, *Phineas F. Bresee: His Life in Methodism, the Holiness Movement, and the Church of the Nazarene*. Kansas City: Beacon Hill Press, 1995.
2. Chapman, J. B., "All Out for Souls: An Address Delivered to the District Superintendents' Conference at Kansas City, Missouri," January 9, 1946.
3. Corlett, Shelby, "Nazarenes and the Fundamentalists," *Herald of Holiness*, April 20, 1935.
4. *Core Values Booklet* (Church of the Nazarene). Kansas City, MO: Nazarene Publishing House, 2001.
5. Girvin, E. A., *Phineas F. Bresee: A Prince in Israel*. Kansas City, MO: Nazarene Publishing House, 1916.

6. Goodwin, J. W., "The Nazarene Objective," *Herald of Holiness*, July 5, 1933.
7. Ingersol, Stan, "They Shared a Dream," (in section of Denominational Identity, *Wesley's Horse*, Spring, 2002, [www.wesleyshorse.org](http://www.wesleyshorse.org)).
8. Laird, Rebecca. *Ordained Women in the Church of the Nazarene*. Kansas City: Nazarene Publishing House, 1993.
9. Metcalf, Janine T., *Ablaze with Love: The Living Legacy of Our Nazarene Foremothers*. A Video Documentary. Kansas City: Beacon Hill Press, 2001 (NPH Product VA-2400).
10. Nees, Thomas G., *The Changing Face of the Church: From American to Global*. Kansas City, MO: Beacon Hill Press, 1997.
11. Redford, M. E. and Van Note, Gene, *The Rise of the Church of the Nazarene*. Kansas City, MO: Nazarene Publishing House, 1985.
12. Smith, Timothy L., *Nazarenes and the Wesleyan Mission: Can We Learn from Our History?* Kansas City, MO: Beacon Hill Press, (First Printing, 1979; Reprinted, 2003).
13. \_\_\_\_\_, *Revivalism and Social Reform: American Protestantism on the Eve of the Civil War*. Gloucester, Mass: Peter Smith publisher, 1976.
14. Stanley, Susie C., *Holy Boldness: Women Preachers' Autobiographies and the Sanctified Self*. Knoxville, TN: University of Tennessee Press, 2002.
15. Tracy, Wes., Ingersol, Stan *Here We Stand: Where Nazarenes Fit in the Religious Marketplace*. Kansas City, MO: Nazarene Publishing, 1999.
16. Wesley, John, "Christian Perfection" (Sermon 40); "Repentance in Believers" (Sermon 14); "Scripture Way of Salvation" (Sermon 43); Available in full text on the Wesley Center website at Northwest Nazarene University. <http://wesley.nnu.edu/sermons/alpha.htm>.
17. Widmeyer, C. B., "The Nazarene Church and Its Mission," *Herald of Holiness*, September 7, 1921.

**COURSE REQUIREMENTS** [req.] (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Required Reading = 15% of final grade
2. Reflection and Response Paper = 15% of final grade
3. Class Participation (5 points per 10 sessions) = 10% of final grade
4. Group Project = 35% of final grade
5. Final Exam = 25% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****PAS-3023 Pastoral Care and Counseling***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: PAS-3023 – PASTORAL CARE AND COUNSELING** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

A course dealing with principles of psychological and biblical counseling, providing ministry to the physically, spiritually, and emotionally ill. This study is integrated with other more traditional aspects of pastoral care. Self-understanding and listening skills are emphasized, as well as religious resources and exercises such as Scripture, prayer, and openness and obedience to the inner direction of the Holy Spirit.

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to appropriately express pastoral care and concern for individuals and families in crises, passages, and the normal routines of life. (CP-14)
2. Ability to offer spiritual counseling and to discern for referral counseling needs beyond the minister's ability. (CP-13)
3. Ability to apply the knowledge of basic counseling gained from historic Christian and appropriate contemporary models. (CP-16)
4. Ability to describe and apply personal communication skills, nurturing relationships, conflict resolution skills for marriage and family. (CH-13)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. Dayringer, Richard. *The Heart of Pastoral Counseling*. New York: Haworth Press, 1998. ISBN: 0789004216
2. Kollar, Charles Allen. *Solution-Focused Pastoral Counseling*. Grand Rapids: Zondervan, 1997. ISBN: 0310213460
3. Collins, Gary. *Christian Counseling: A Comprehensive Guide*. Dallas: Word, 1988. ISBN: 084993124X
4. Petersen, Bruce L. *Foundations of Pastoral Care*. Kansas City: Beacon Hill, 2007.

**RECOMMENDED**

1. Benner, David G. *Strategic Pastoral Counseling*. Baker Book House, 1992. ISBN: 0801010276
2. Dillon, David. *Short-Term Counseling*. Word Books, 1992. ISBN: 0849907756
3. Clinebell, Howard. *Basic Types of Pastoral Counseling*. Abingdon Press, 1984. ISBN: 0687024927
4. Gerkin, Charles V. *An Introduction to Pastoral Care*. Nashville: Abingdon, 1997.
5. Hitner, Seward. *Pastoral Counseling*. Abingdon Press, 1969. ISBN: 0687303176
6. Hurding, Roger. *The Tree of Healing: Psychological and Biblical Foundations*. Zondervan, 1991. ISBN: 0310251419
7. Langford, Daniel. *The Pastor's Family*. Haworth Pastoral Press, 1998. ISBN: 0789005859

8. Miller, William R. and Jackson, Kathleen. *A Practical Psychology for Pastors*. 2<sup>nd</sup> ed. Prentice Hall, 1994. ISBN: 0131718290
9. Oates, Wayne. *The Presence of God in Pastoral Counseling*. Word Books, 1986. ISBN: 0849904757

**COURSE REQUIREMENTS** [req.] (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Attendance, Interaction, Discussion = 15% of final grade
2. Reading, Questions & Quotations = 15% of final grade
3. Complete Pre and Post-Course Survey = 5% of final grade
4. Personal Psycho-History, or Genogram = 15% of final grade
5. Typical Pastoral Counseling Challenge = 20% of final grade
6. Role-Play, problem Dialogical Counseling = 15% of final grade
7. Pastoral Care Strategy Paper = 20% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
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The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_  
**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: PAS-3033 – CHRISTIAN PREACHING I** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

An introduction to homiletical principles and the practice of sermon preparation. *NBC Prerequisites: Introduction to the Old Testament and Introduction to the New Testament, Biblical Interpretation, Principles of Public Speaking, and two English courses.*

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to exegete a passage of Scripture using the steps of historical, literary, and theological analysis used in exegesis. (CN-17)
2. Ability to communicate publicly through oral and written mediums with clarity and creativity for the sake of fostering meaning. (CP-1)
3. Ability to preach evangelistically and to be engaged with and equip others in personal and congregational evangelism. (CP-16)
4. Ability to envision, order, participate, and lead in contextualized theologically grounded worship and to develop and lead appropriate services for special occasions (i.e. wedding, funeral, baptism, and Lord's Supper). (CP-21)
5. Ability to prepare, organize, and deliver biblically sound sermons using appropriate ways using appropriate techniques and skills. (CP-22 Elder)
6. Ability to develop and utilize existing ministry forms such as evangelistic preaching, pastoral care preaching, doctrinal/teaching preaching and preaching Christian seasons/calendar by which individuals, families, and congregations may be formed in Christlikeness. (CP-23 Elder)
7. Ability to assess the strengths and weaknesses of current homiletical models in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Elder)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. Robinson, Haddon and Larson, Craig B. *The Art & Craft of Biblical Preaching*. Grand Rapids, MI: Zondervan Press, 2005.
2. Long, Thomas G. *The Witness of Preaching*. Westminster: John Knox Press, 1990. ISBN: 0804215715.
3. Kinlaw, Dennis F. *Preaching in the Spirit*. Nappanee, Indiana: Francis Asbury Press, 1985

**ADDITIONAL SUGGESTED READING:**

Bible Dictionary  
Concordance  
Bible Encyclopedia  
Word Study

## Commentaries

### **COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

### **COURSE EVALUATIONS** *[req.]*

1. Attendance and Participation = 5% of final grade
2. Reflections = 10% of final grade
3. Book Report (Long) = 10% of final grade
4. Article Reviews (Robinson/Larson) = 20% of final grade
5. Delivery = 15% of final grade
6. Finished Sermon manuscript = 40% of final grade

### **COURSE SCHEDULE/OUTLINE** *[req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:****PAS-3043 Christian Preaching II**

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_  
**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: PAS-3043 – CHRISTIAN PREACHING II** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

An application of homiletical principles and practices through preaching. *NBC Prerequisites: Christian Preaching I.*

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to exegete a passage of Scripture using the steps of historical, literary, and theological analysis used in exegesis. (CN-17)
2. Ability to speak coherently and cogently in the modes of discourse appropriate for the various ministry contexts. (CP-3)
3. Ability to prepare, organize, and deliver biblically sound sermons in culturally appropriate ways using appropriate techniques and skills. (CP-22 Elder, CP-22 Deacon Chaplaincy)
4. Ability to develop and utilize existing ministry forms such as evangelistic preaching, pastoral care preaching, doctrinal/teaching preaching and preaching Christian seasons/calendar by which individuals, families, and congregations may be formed in Christlikeness. (CP-23 Elder, CP-23 Deacon Chaplaincy)
5. Ability to assess the strengths and weaknesses of current homiletical models in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Elder, CP-24 Deacon Chaplaincy)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. Kinlaw, Dennis F. *Preaching in the Spirit*. Nappanee, Indiana: Francis Asbury Press, 1985.
2. Robinson, Haddon and Larson B. Craig. *The Art and Craft of Biblical Preaching*. Grand Rapids, Michigan: Zondervan Press, 2005.
3. Long, Thomas G. *The Witness of Preaching*. 2<sup>nd</sup> ed. Louisville, KY: Westminster John Knox Press, 2005.
4. Blank VHS video tape.

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Reading Reports/Online Preacher Evaluations = 10% of final grade
2. Sermon Foundations = 10% of final grade
3. Sermon Manuscripts – 35% of final grade
4. Sermon Delivery = 35% of final grade
5. Student to Student Sermon Evaluations = 10% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:      *PAS-4023 Church Administration and Finance***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: PAS-4023 – CHURCH ADMINISTRATION AND FINANCE** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

An overview of the role of the pastor in relation to the organization and management of the local church. Special attention will be given to the various aspects of local church finances. *NBC Prerequisite: Completion of at least 96 credit hours.*

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to identify the directives of the *Manual* of the Church of the Nazarene that pertain to the organization and ministry of the local church and to the responsibilities of the pastor at local and district levels. (CN-29)
2. Ability to explain the governance systems of the church at local, district and general levels. (CN-30)
3. Ability to write an integrative philosophy of ministry that will answer "why I do what I do when I do it". (CP-4)
4. Ability to provide oversight of a congregation using management skills including leadership, conflict resolution, and administration. (CP-5)
5. Ability to manage ministry resources (time, human, financial, etc.) in a way consistent with a church's size and characteristics. (CP-6)
6. Ability to conceive and articulate purpose, mission, vision, and to develop strategic plans in a local church. (CP-7)
7. Ability to develop team building skills, identify and cultivate spiritual gifts, recruit volunteers, diagnose and intervene in problems. (CP-8)
8. Ability to appropriately manage personal and church finance. (CP-9)
9. Ability to prepare, organize, and deliver a biblically sound basic scheme of administrative oversight in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Administration)
10. Ability to develop and utilize existing ministry forms (such as facilities management and safety assessment, personnel development, basic recordkeeping, maintaining church policies, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Administration)
11. Ability to assess and implement emerging approaches to administration in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Administration)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** [req. as shown below]

1. Berkley, James D. *Leadership Handbook of Management and Administration*. Baker Books, 1994. ISBN: 0801090407.
2. Holck, Manfred. *Church Financial Manual*. (Currently out of print, but available from NBC bookstore by permission from NPH.).
3. Toler, Stan. *The People Principle*, Beacon Hill Press, 1997. ISBN: 834116642.

**COURSE REQUIREMENTS** [req.][Examples below are common ways of assessing student learning]

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Reading = 20% of final grade
2. Reading Exams = 20% of final grade
3. Toler Application Paper = 10% of final grade
4. Practice in Finance = 30% of final grade
5. Church Board Reflection Paper = 10% of final grade
6. Personal Philosophy = 10% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
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	27
November	3
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**INSTRUCTIONS FOR TEACHERS:*****PHI-4013 Philosophy and Christian Ethics***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: PHI-3013 – PHILOSOPHY AND CHRISTIAN ETHICS** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown below]*

A study of the major moral theories of western philosophy with particular attention given to intellectual, cultural and philosophical influences. The course will include a survey of the philosophical task, the language of philosophical discourse, and treatment of several contemporary moral problems in light of the resources of western philosophy.

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to synthesize, analyze, reason logically for discernment, assessment, and problem solving and live with ambiguity. (CP-10)
2. Ability to analyze the validity of arguments and to identify their presuppositions and consequences. (CP-11)
3. Ability to apply basic understanding of ethical theories to teach and nurture ethical behavior in the Christian community. (CH-1)
4. Ability to discern and make theologically based ethical decisions in the midst of a complex and/or paradoxical context. (CH-2)
5. Ability to teach and model sexual purity. (CH-3)
6. Ability to understand and apply the unique ethical dimensions of spiritual leadership in the church. (CH-4)
7. Ability to apply Christian ethics to the issues of the integrity *[sic]*, specifically as they relate to ministers and laity for authentic Christian faithfulness and public witness. (CH-5)
8. Ability to practice faithful stewardship of personal relations including gender relationships, marriage and family, personal finance, and professional conduct. (CH-12)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

**REQUIRED**

1. Dunning, H. Ray. *Reflecting the Divine Image*. Chicago, Ill: Intervarsity Press. ISBN 0-8308-1545-7.
2. Trull, Joe E. *Walking in the Way: An Introduction to Christian Ethics*. Nashville: Broadman & Holman Publishers, 1997. ISBN: 0805420827.
3. DeWeese, Garrett J. and Moreland, J.P. *Philosophy Made Slightly Less Difficult*. Downers Grove, Ill: Intervarsity Press. ISBN – 10 0-8308-2766-8

**ADDITIONAL RESOURCES**

1. Anderson, J. Kerby. *Moral Dilemma*. Thomas Nelson, 1997. ISBN: 0849914469
2. Birch, Bruce C. and Larry L. Rasmussen. *Bible and Ethics in the Christian Life*. Augsburg Fortress Press, 1989. ISBN: 0806623977

3. Cobb, John B. *Matters of Life and Death*. Westminster John Knox Press, 1991. ISBN: 0664251692
4. Koop, C. Everett and Johnson, Timothy. *Let's Talk: An Honest Conversation on Critical Issues – Abortion, Euthanasia, AIDS, Health Care*. Zondervan Press, 1992. ISBN: 0310597811
5. Stott, John. *Decisive Issues Facing Christians Today*. Fleming H. Revell Company, 1996. ISBN: 0800753127
6. Tillman, William M., Jr., ed. *Understanding Christian Ethics*. Broadman Press, 1988. ISBN: 0805461299
7. Weist, Walter E. and Smith, Elwyn A. *Ethics in Ministry: A Guide for the Professional*. Minneapolis: Augsburg Fortress Press, 1990. ISBN 0800623916.

**COURSE REQUIREMENTS** [req.] (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Textbook Readings including Glossary Quiz = 15% of final grade
2. Reflection and Reaction Project on dunning book = 20% of final grade
3. Final Examination = 20% of final grade
4. Debate Format (15% x 3 debates = 45%) = 45% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****PSY-1013 Introduction to Psychology***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: PSY-1013 – INTRODUCTION TO PSYCHOLOGY**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

A course investigating the basic theories and concepts of psychology with an emphasis on understanding human behavior. Foci include the history, sub-fields, perspectives, ethics, and current issues of this behavioral science, as well as its application to contemporary life. Particular attention is drawn to the integration of psychology and the Christian faith.

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to describe the stages of human development and to apply that knowledge in leading people to Christian maturity. (CP-19)
2. Ability to demonstrate a realistic self-understanding including personal strengths, gifts, weaknesses, and areas of needed growth. (CH-10)
3. Ability to describe and interpret the relationship between culture and individual behavior. (CX-5)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. Faw, Harold W. *Psychology in Christian Perspective: An Analysis of Key Issues*. Grand Rapids: Baker Books, 1995.
2. Myers, David G. *Psychology*. 8th ed. New York: Worth, 2007.

**COURSE REQUIREMENTS** *[req.]* (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** *[req.]* (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Weekly Quizzes = 50% of final grade
2. Journal = 40% of final grade
3. Reading (Faw) = 10% of final grade

**COURSE SCHEDULE/OUTLINE** *[req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
	15
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October	6
	19
	27
November	3
	10
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The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER [required]  
**SYLLABUS: PSY-4083 LEADERSHIP**  
**FALL TERM 2009 [req.]**

PROFESSOR: Jonathan Doe [req.]  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit [req.]  
Tuesday 6:00 to 9:40 p.m. [req.]  
Grace Church of the Nazarene [req.]

**COURSE DESCRIPTION [req.]**

A course examining the nature, functions, and strategies of leadership through a survey of current leadership and management literature. The case-study method of learning involves students in real, contemporary situations. Specialized attention is given to the pastor as leader.

**COURSE OBJECTIVES [req.]**

The following are competencies for Ordination Course of Study which are achieved by this course: [req.]

1. Ability to provide oversight of one's ministry using management skills including servant leadership, conflict resolution, and administration. (CP-5)
2. Ability to manage ministry resources of one's ministry (time, human, financial, etc.) in a way consistent with a church's size and characteristics. (CP-6)
3. Ability to conceive and articulate purpose, mission, vision, and to develop strategic plans in ways that strengthen a unified vision. (CP-7)
4. Ability to develop team building skills, identify and cultivate spiritual gifts, recruit volunteers, empower laity, diagnose and intervene in problems. (CP-8)
5. Ability to prepare, organize, and deliver a biblically sound basic scheme of administrative oversight in culturally appropriate ways, using appropriate techniques and skills. (CP-22 Deacon Administration)
6. Ability to develop and utilize existing ministry forms (such as facilities management and safety assessment, personnel development, basic recordkeeping, maintaining church policies, etc.) by which individuals, families, and congregations may be formed into Christlikeness. (CP-23 Deacon Administration)
7. Ability to assess and implement emerging approaches to administration in light of enduring theological (Bible, doctrine, philosophy) and contextual (history, psychology, sociological) perspectives. (CP-24 Deacon Administration)

The following are additional objectives that are achieved by this course: [req.]

- 1.
- 2.

**COURSE PROFESSOR [req.]**

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS [req.]**

1. Bowling, John C. *Grace-Full Leadership: Understanding the Heart of the Christian Leader*. Kansas City: Nazarene Publishing House, 2000. ISBN: 0834117754
2. *DiSC Classic Personal Profile System 2800, Version 9.0*. Minneapolis: Inscape Publishing, Inc., 2001.
3. Kouzes, James and Barry Posner. *The Leadership Challenge, 3<sup>rd</sup> ed.* San Francisco: Jossey-Bass, 2003. ISBN: 0787968331
4. Kouzes, James and Barry Posner. *The Leadership Challenge Workbook*. San Francisco: Jossey-Bass, 2003. ISBN: 0787968218

**Supplemental:** Gardner, John. *On Leadership*. NY, NY: The FreePress (Simon & Schuster), 1993. ISBN: 0029113121

**COURSE REQUIREMENTS** [req.] (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Reading Reports = 30% of final grade
2. Workbook Assignments = 60% of final grade
3. Weekly Quizzes = 10%

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****SOC-1003 Introduction to Sociology***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: SOC-1003 – INTRODUCTION TO SOCIOLOGY**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

An introduction to sociology. This course is a study of human interaction and the contexts within which ministry takes place including the individual in society, social inequality, social institutions, and social change. Sociological concepts, theories, and relevant research findings are considered.

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to discover sociological dynamics and trends and to apply that information to specific ministry settings. (CX-1)
2. Ability to analyze and describe congregations and communities. (CX-2)
3. Ability to describe socialization and to apply its dynamics to the life of the Christian community. (CX-3)
4. Ability to explain the operational culture. (CX-4)
5. Ability to identify and apply the principles of cross-cultural communications. (CX-7)
6. Ability to apply historical analysis to the life of a local congregation in order to describe its historical and cultural context. (CX-9)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. Landis, Judson R. *Sociology: Concepts and Characteristics* (11<sup>th</sup> edition). Wadsworth Publishing Company, 1998. ISBN: 0-534-52560-1.
2. Amerman, Nancy T., Carrol, Jackson W., Dudley, Carl S., and McKinney, William. *Studying Congregations*. Abingdon Press, 1998. ISBN: 0-687-00651-1.

**COURSE REQUIREMENTS** *[req.]* (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** *[req.]* (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Attendance and Class Participation = 75 points
  2. Completion of Assigned Reading = 75 points
  3. Community Analysis Project = 450 points
  4. Periodic Examinations = 400 points ( 4 exams at 100 points per exam)
- Total points = 1,000

**COURSE SCHEDULE/OUTLINE** *[req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****SOC-3003 Intercultural Communication***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER [required]  
**SYLLABUS: SOC-3003 – INTERCULTURAL COMMUNICATION**  
**FALL TERM 2009 [req.]**

PROFESSOR: Jonathan Doe [req.]  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit [req.]  
Tuesday 6:00 to 9:40 p.m. [req.]  
Grace Church of the Nazarene [req.]

**COURSE DESCRIPTION [req.]**

An introductory course that walks the student through the key concepts of communication and culture. Topics studied include: barriers in intercultural communication; dimensions of culture; multiculturalism; women, family, and children; and culture's influence on perception. *NBC Prerequisite: Introduction to Sociology.*

**COURSE OBJECTIVES [req.]**

The following are competencies for Ordination Course of Study which are achieved by this course: [req.]

1. Ability to envision, order, participate, and lead in contextualized theologically grounded worship and to develop and lead appropriate services for special occasions (i.e. wedding, funeral, baptism, and Lord's Supper). (CP-21)
2. Ability to understand and apply the unique ethical dimensions of spiritual leadership in the church. (CH-4)
3. Ability to practice faithful stewardship of personal relations including gender relationships, marriage and family, personal finance, and professional conduct. (CH-12)
4. Ability to describe and cultivate healthy inter-personal relationships through personal communication skills, conflict resolution skills, nurturing relational strategies for marriage/family and congregational interaction. (CH-13)
5. Ability to maintain a healthy balance between family, church, and community commitments. (CH-14)
6. Ability to identify and apply the principles of cross-cultural communications. (CX-7)
7. Ability to apply historical analysis to the life of a local congregation in order to describe its historical and cultural context. (CX-9)
8. Ability to prepare, organize and deliver a biblically sound basic scheme for compassionate practice in culturally appropriate ways, using appropriate techniques and skills. (CP-22)

The following are additional objectives that are achieved by this course: [req.]

- 1.
- 2.

**COURSE PROFESSOR [req.]**

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS [req.]**

1. Smith, Donald K. *Creating Understanding: A Handbook for Christian Communication Across Cultural Landscapes*. Zondervan Publishing House, Grand Rapids, MI, 1992. ISBN: 0-310-53121-7
2. Hesselgrave, David J. *Communicating Christ Cross-Culturally*. Zondervan Publishing House, Grand Rapids, MI, 1991. ISBN: 0-310-36811-1.
3. Rogers, Everett M. and Steinfatt, Thomas M. *Intercultural Communication*. Waveland Press, Inc., Prospect Heights, IL, 1999. ISBN: 1577660323.
4. Lingenfelter, Sherwood G. and Mayers, Marvin K. *Ministering Cross-Culturally: An Incarnational Model for Personal Relations*. Baker Book House, Grand Rapids, MI, 1986. ISBN: 0801056322.

**SUPPLEMENTARY**

1. Storti, Craig. *The Art of Crossing Cultures*. Intercultural Press, Inc., Yarmouth, ME, 1990. ISBN: 0933662858.

**COURSE REQUIREMENTS** [req.] (*Examples below are common ways of assessing student learning*)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** [req.] (*Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.*)

1. Attendance and Participation = 10% of final grade
2. Project = 45% of final grade
3. Oral Presentation = 15% of final grade
4. Reading 15% of final grade
5. Book Report = 15% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (*Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.*)

September	8
	15
	22
	29
October	6
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	27
November	3
	10
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**INSTRUCTIONS FOR TEACHERS:*****SPE-1003 Principles of Public Speaking***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: SPE-1003 – PRINCIPLES OF PUBLIC SPEAKING**  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req.]*

An introductory study of oral communication skills necessary to improve one's ability to prepare and deliver effective oral presentations before an audience. This course emphasizes skills in organization, audience analysis and adaptation, nonverbal communication, and listening through the preparation, delivery, and evaluation of speeches in class. A study of voice production identifies potential problems and corrective measures. *NBC Prerequisite: English Composition I.*

**COURSE OBJECTIVES** *[req.]*

The following are competencies for Ordination Course of Study which are achieved by this course: *[req.]*

1. Ability to communicate publicly through methods (oral, written, media, etc. ) with clarity and creativity for the sake of fostering meaning. (CP-1)
2. Ability to speak coherently and cogently in the modes of discourse appropriate for the various ministry contexts. (CP-3)
3. Ability to preach evangelistically and to be engaged with and equip others in personal and congregational evangelism. (CP-16)

The following are additional objectives that are achieved by this course: *[req.]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976;  
Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req.]*

1. Lucas, Stephen E. *The Art of Public Speaking*. 10<sup>th</sup> ed. New York: McGraw-Hill, 2009.
2. Library and Internet Resources
3. Video Cassette (VHS)

**COURSE REQUIREMENTS** *[req.]* (Examples below are common ways of assessing student learning)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE EVALUATIONS** *[req.]* (Examples below show the NBC professor's evaluation percentages for his course requirements for this course. Please use your terminology and your percentages for the course requirements you specify in your syllabus.)

1. Inspirational Speech = 10% of final grade
2. Informative Speech = 15% of final grade
3. Persuasive Speech 20% of final grade
4. Ceremonial Speech = 10% of final grade
5. Commemorative speech = 10% of final grade
6. Reading = 20% of final grade
7. Quizzes = 10% of final grade
8. Reflection Paper – 5% of final grade

**COURSE SCHEDULE/OUTLINE** [req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)

September	8
	15
	22
	29
October	6
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	27
November	3
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**INSTRUCTIONS FOR TEACHERS:*****THE-1043 Exploring Christian Holiness***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_  
DISTRICT TRAINING CENTER *[required]*  
**SYLLABUS: THE-1043 – EXPLORING CHRISTIAN HOLINESS** *[req.]*  
**FALL TERM 2009** *req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown]*

An introduction to the study of the doctrine of Christian Holiness. The study will explore the biblical development and the emphasis of the doctrine within the Church of the Nazarene. Special attention is given to holiness in personal experience, interpersonal relationships, and doctrinal preaching.

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to identify and explain the Doctrine of Holiness from a Wesleyan perspective. (CN-23)
2. Ability to apply basic understanding of ethical theories to teach and nurture ethical behavior in the Christian community. (CH-1)
3. Ability to discern and make theologically based ethical decisions in the midst of a complex and/or paradoxical context. (CH-2)
4. Ability to apply Christian ethics to the issues of the integrity *[sic]*, specifically as they relate to ministers and laity for authentic Christian faithfulness and public witness. (CH-5)
5. Ability to apply understanding of his or her ongoing developmental needs across the life course of the minister to the pursuit of holy character. (CH-9)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown]*

1. Greathouse, William M. *Wholeness in Christ: Toward a Biblical Theology of Holiness*. Kansas City: Nazarene Publishing House, 1998.
2. Quanstrom, Mark R. *A Century of Holiness Theology: The Doctrine of Entire Sanctification in the Church of the Nazarene, 1905-2004*. Kansas City: Nazarene Publishing House, 2004. ISBN: 9780834121164
3. Wesley, John, Olson, Mark, K. *John Wesley's 'A Plain Account of Christian Perfection.' the Annotated Edition*. Althea in Heart Ministries, 2006.

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE SCHEDULE/OUTLINE** *[req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****THE-3023 Systematic Theology I***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_  
**DISTRICT TRAINING CENTER** *[required]*  
**SYLLABUS: THE-3023 – SYSTEMATIC THEOLOGY I** *[req.]*  
**FALL TERM 2009** *[req.]*

PROFESSOR: Jonathan Doe *[req.]*  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit *[req.]*  
Tuesday 6:00 to 9:40 p.m. *[req.]*  
Grace Church of the Nazarene *[req.]*

**COURSE DESCRIPTION** *[req. as shown printed in this section]*

A systematic study of the Christian faith from a uniquely Wesleyan-Holiness perspective with emphasis on the doctrines of God, humanity, sin, and the person and work of Jesus Christ. Related areas covered will be revelation, the inspiration and authority of Scripture, the Trinity, creation, and the atonement. *NBC prerequisite: Foundations of Christian Theology.*

**COURSE OBJECTIVES** *[req. as shown printed in this section]*

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to describe the major theological concepts of the Old Testament. (CN-7)
2. Ability to identify and describe the major theological concepts of the New Testament. (CN-14)
3. Ability to identify and explain the main characteristics of the nature of God, Christ, the Holy Spirit, the Human Person, Sin, Salvation, The Christian Life, the Church and Sacraments, and Eschatology. (CN-19)
4. Ability to reflect theologically on life and ministry. (CN-20)
5. Ability to demonstrate understanding of the sources of theological reflection, its historical development, and its contemporary expressions. (CN-21)
6. Ability to articulate the distinctive characteristics of Wesleyan theology. (CN-22)

The following are additional objectives that are achieved by this course: *[optional]*

- 1.
- 2.

**COURSE PROFESSOR** *[req.]*

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** *[req. as shown below]*

1. *Holy Bible* (I recommend the *Reflecting God* NIV Study Bible).
2. Dunning, H. Ray. *Grace, Faith, and Holiness*, Beacon Hill Press, 1988. ISBN: 0834112191.
3. Stone, Howard W. and James O. Duke. *How to Think Theologically*. 2<sup>nd</sup> Ed. Minneapolis: Fortress Press, 2006. ISBN: 9780800638184.

**COURSE REQUIREMENTS** *[req.] (Examples below are common ways of assessing student learning)*

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE SCHEDULE/OUTLINE** [req.] (*Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.*)

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17

**INSTRUCTIONS FOR TEACHERS:*****THE-3033 Systematic Theology II***

The following syllabus is a model syllabus for your course. Since this course is part of the Alliance Curriculum approved by the office of Clergy Services, certain parts must be included on your revision of this syllabus. Please note these important features of this document:

1. All items in the heading must be included and appropriately updated on your syllabus.
2. The course number and course name are to be shown on your syllabus exactly as shown on this model syllabus.
3. The COURSE OBJECTIVES, including the lead-in sentence which says “The following are competencies for Ordination Course of Study that are achieved by this course:” **must remain unchanged** as agreed to by the Alliance for Ministry Development with the office of Clergy Services. While additional course objectives may be added, they must be shown in a separate paragraph from the required course objectives.
4. The amount of course credits must remain unchanged.
5. The number of class meetings and the actual instructional time must equal no less than 700 minutes for each semester hour of credit. This means that for a 3-semester-hour course, a minimum of 2,100 minutes for instruction is required PLUS additional minutes are needed for breaks. It is expected that at least one 10-minute break is given for every 3 hours of instruction. This is in addition to the required instructional minutes.
6. The COURSE DESCRIPTION is to be used exactly as printed on this model. An additional description may be added *after* the required description.
7. Please indicate the course outline within the section called COURSE SCHEDULE/OUTLINE. This brief outline needs to include the topics of material you intend to cover in each class session, as well as student reading assignments, dates tests/quizzes are to be given and dates when papers and reports are due.
8. The textbooks listed or NBC approved substitutions are to be used. You may require additional materials at your discretion.

As you personalize this syllabus, remember that the student’s portfolio must demonstrate ministry competencies and support the student’s petition for credit from Nazarene Bible College or from another institution.

\_\_\_\_\_ DISTRICT TRAINING CENTER [required]  
**SYLLABUS: THE-3033 – SYSTEMATIC THEOLOGY II** [req.]  
**FALL TERM 2008** [req.]

PROFESSOR: Jonathan Doe [req.]  
PHONE: Wk 555-2323  
Hm 555-3232

3 Semester Hours Credit [req.]  
Tuesday 6:00 to 9:40 p.m. [req.]  
Grace Church of the Nazarene [req.]

**COURSE DESCRIPTION** [req. as shown printed in this section]

A systematic study of the Christian faith from a uniquely Wesleyan-Holiness perspective with emphasis on the doctrines of salvation, the person and work of the Holy Spirit, the Church, and the Second Coming of Christ. Related areas covered will be the way of salvation, the teaching and life of holiness, the nature of ministry, the sacraments, and views of the millennium. *NBC prerequisites: Systematic Theology I.*

**COURSE OBJECTIVES** [req. as shown printed in this section]

The following are competencies for Ordination Course of Study which are achieved by this course:

1. Ability to describe the major theological concepts of the Old Testament. (CN-7)
2. Ability to identify and describe the major theological concepts of the New Testament. (CN-14)
3. Ability to identify and explain the main characteristics of the nature of God, Christ, the Holy Spirit, the Human Person, Sin, Salvation, the Christian Life, the Church and Sacraments, and Eschatology. (CN-19)
4. Ability to reflect theologically on life and ministry. (CN-20)
5. Ability to demonstrate understanding of the sources of theological reflection, its historical development, and its contemporary expressions. (CN-21)
6. Ability to articulate the distinctive characteristics of Wesleyan theology. (CN-22)
7. Ability to envision, order, participate, and lead in contextualized theologically-grounded worship and to develop and lead appropriate services for special occasions (i.e. wedding, funeral, baptism, and Lord's Supper). (CP-21)

The following are additional objectives that are achieved by this course: [optional]

- 1.
- 2.

**COURSE PROFESSOR** [req.]

Rev. Jonathan Doe: M.Div. Nazarene Theological Seminary, 1980; B.A. Olivet Nazarene University, 1976; Pastor, Church of the Nazarene, 1980-88, 1994-Present; Evangelist 1988-94.

**COURSE TEXTBOOKS** [req. as shown below]

1. *Holy Bible (Reflecting God NIV Study Bible recommended)*
2. Dunning, H. Ray. *The Second Coming: A Wesleyan Approach to the Doctrine of Last Things*. Kansas City: Beacon Hill Press, 1995. ISBN: 0834115255.
3. Dunning, H. Ray. *Grace, Faith, and Holiness*, Beacon Hill Press, 1988. ISBN: 0834112191.
4. Stone, Howard W. and James O. Duke. *How to Think Theologically*. 2<sup>nd</sup> Ed. Minneapolis: Fortress Press, 2006. ISBN: 9780800638184.

**COURSE REQUIREMENTS** [req.] (Examples below are common ways of assessing student learning.)

1. Examinations/Quizzes
2. Group report
3. Journal
4. Research paper/Exegetical Study

**COURSE SCHEDULE/OUTLINE** *[req.] (Give date of class session, brief outline of material, reading assignments, dates tests and papers are due.)*

September	8
	15
	22
	29
October	6
	19
	27
November	3
	10
	17